



**Sri Ananda Vinayakar Charitable Foundation
Madhya Kailas**

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**PITHRU KATTALAI
(Annual Annadaanam)**

Terms and Conditions



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Pithru Kattalai (Annual Annadaanam) - Terms & Conditions

- 1) The Kartha (the person proposing to do Pithru Karma) only should sign the application.
- 2) In case of urgency, if any person representing the Kartha submits the initial application, the Kartha should submit the final application within 30 days from the date of first application. If any thithi is to be performed before receipt of the final application from the Kartha, the details furnished in the first application by the representative of the Kartha will be taken as the basis for deciding the date of performing the first thithi. The Foundation reserves the right to accept such temporary applications on merits.
- 3) The Tamil Almanac “Vaakkiya (Pambu) Panchangam” is referred to for fixing the date of thithi for each year, relevant to the corresponding tamil month, paksham, and thithi.
- 4) Details furnished by the Kartha are assumed to be true and correct.
- 5) In case, the Kartha does not know the details of the exact tamil month / paksham / thithi, the time / date / month and year of death corresponding to the English calendar may please be furnished.

In case the Gothram is not known, it may please be mentioned as “not known”.

- 6) The Archanai will be performed only in the name of the Kartha.
- 7) Cash or Cheque / Demand Draft drawn in favour of “**Sri Ananda Vinayakar Charitable Foundation, Chennai**” may please be remitted/forwarded.
- 8) Procedure to be followed for filling up the **vargam details** in the application:

(A) By a **Male Kartha** instituting Pithru Kattalai in memory of his
Father/Mother:

(Pithru Vargam)

(Maathru Vargam)

P1) Name of the father.

M1) Name of the mother.

P2) Name of the father’s father.

M2) Name of the wife of person mentioned in item P2.

P3) Name of the father of person mentioned in item P2.

M3) Name of the wife of person mentioned in item P3.

(B) By a **Male Kartha** instituting Pithru Kattalai in memory of his **Wife:**

P1) **Alive.**

M1) Name of his wife.

P2) Name of the father.

M2) Name of the mother.

P3) Name of the father of person mentioned in item P2.

M3) Name of the wife of person mentioned in item P3.

(C) By a **Female Kartha** instituting Pithru Kattalai in memory of her **Husband**:

(Pithru Vargam)	(Maathru Vargam)
P1) Name of her husband.	M1) Alive.
P2) Name of the father-in-law.	M2) Name of the mother-in-law.
P3) Name of the father of person mentioned in item P2.	M3) Name of the wife of person mentioned in item P3.

Note: (a) In the above vargam genealogy, **if any person is alive** at the time of instituting Pithru Kattalai, please mention **“Alive”** in the appropriate column.

(b) In the event of subsequent demise of those persons mentioned as “Alive” in the application form (at the time of instituting Pithru Kattalai), the details may please be brought to the notice of the Foundation **at the earliest without fail**, as per format in Annexure VI.

9) In respect of Pithru Kattalai instituted by a **Male or Female Kartha** for **other relatives and friends** (other than those mentioned in point 8 above), it is enough if the Kartha mentions the name, the nature of relationship, the tamil month, paksham, thithi and the gothram of the person in whose memory the Pithru Kattalai is being instituted.

10) Facility to conduct Pithru Karma **“Down the generation”** is available for:

(A) A **Male Kartha** instituting Pithru Kattalai for his **Father/Mother/Wife**.

(B) A **Female Kartha** instituting Pithru Kattalai for her **Husband**.

The following illustration will facilitate in understanding the concept of performing Pithru Karma “Down the generation” - for a **Male Kartha** instituting Pithru Kattalai in memory of his **Father**:

Category of Kartha	Performs PK for (Pithru Vargam)	Nomination by (Kartha)
<u>First Male Kartha - “A”</u>	1. Father - “X” 2. Grand father - “Y” 3. Great grand father - “Z”	Nominates “B” (One of the Sons of “A”)

On the demise of Kartha “A”, Mr. “B” becomes the Kartha. The vargam will be:

<u>Second Male Kartha - “B”</u>	1. Father - “A” 2. Grand father - “X” 3. Great grand father - “Y”	Nominates “C” (One of the Sons of “B”)
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On the demise of Kartha “B”, Mr. “C” becomes the Kartha. The vargam will be:

<u>Third Male Kartha - “C”</u>	1. Father - “B” 2. Grand father - “A” 3. Great grand father - “X”	Nominates “D” (One of the Sons of “C”)
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...and this process will continue for generations.

Note: (1) Similar sequence will be followed for a **Male Kartha** who has instituted Pithru Kattalai for **his mother/wife**, and a **Female Kartha** who has instituted Pithru Kattalai for **her husband**.

- (2) In the above two illustrations, the corresponding **Maathru Vargam** details will also undergo changes, in tune with the Pithru Vargam details.

Important: The second and subsequent Karthas **NEED NOT INVEST ADDITIONAL AMOUNT** to avail the above facility under “Down the generation” concept.

Procedures to be followed by the First Male / Female Kartha and the subsequent Male Karthas:

- i) At the time of first registration, the Kartha should furnish an **undertaking / declaration / nomination** as per Annexure-I.
 - (a) A male Kartha can nominate only his wife or one of his sons / daughters.
 - (b) A female Kartha can nominate only one of her sons / daughters.
 - (c) A male / female Kartha cannot nominate any other relative/friend.
- ii) The nomination can be changed by the Kartha during his/ her lifetime. The details, after changing the nomination, should be furnished as per Annexure-II.
- iii) Once nomination becomes operational due to the demise of the Kartha concerned, the nominee cannot alter the original intention of the deceased Kartha.
- iv) This facility to perform Pithru Karma will be available to the generations down the line, **FOR EVER**, only if the **First Male / Female Kartha** and the subsequent **Male Karthas SPECIFICALLY NOMINATE** his/her son/one of the sons, to perform Pithru Karma after his/her demise, as the case may be.
- v) On the demise of a Kartha, the nominee should intimate the Foundation, the various details as per Annexure III, III (a) and III {(a)continuation} to get the nomination activated and thus become the Kartha of his/her generation.
- vi) The Pithru Karma to be performed by the nominees of subsequent generations, as per this scheme, will commence only after a year from the date of demise of the previous Kartha .
- vii) If the **First Male Kartha** nominates his **wife or daughter** as his nominee (instead of his son/one of his sons), on his demise, the wife or the daughter can perform the Pithru Karma, as the case may be, **only up to her lifetime** and **cannot pass it on to subsequent generations.**
- viii) If the **First Female Kartha** nominates her **daughter** (instead of her son/one of her sons), on her demise, the daughter can perform the Pithru Karma **only up to her lifetime** and she **cannot pass it on to subsequent generations.**
- ix) If the **First Male/ Female Kartha** (at the time of registration), and subsequent **Male Karthas** (down the generation) **do not exercise their option to nominate one of their relatives, as per point 10(i)(a)(b) above, though they are entitled to**, the Pithru Karma will be performed **only up to the life time** of the Kartha concerned. The legal heirs, in the absence of a nomination by the Kartha, cannot claim/request for performing Pithru Karma for the deceased Kartha.

- x) If the **First Male Kartha** has instituted Pithru Kattalai in memory of his **Father, Mother, and his wife**, or any two of them, he can exercise his option to nominate **only for any one** of them.
- xi) **The Kartha** (male/female), on his/her demise, **will become the beneficiary** of the Pithru Karma to be performed by his/her nominee.
- xii) The above facility to perform Pithru Karma **“Down the generation” IS NOT AVAILABLE** for:
 - (A) Pithru Kattalai instituted by a **Male Kartha** in memory of **other relatives** (other than Father/Mother/Wife) / **friends**.
 - (B) Pithru Kattalai instituted by a **Female Kartha** in memory of **other relatives** (other than Husband) / **friends**.

In both the cases referred above, the Pithru Karma will be performed only up to the lifetime of the Kartha concerned. Hence in these cases **there will not be any Nomination**.

- 11) The Kartha is advised to preserve the Pithru Kattalai documents in safe custody with the knowledge of the nominee.
- 12) The Male / Female Kartha who **has not exercised the option to nominate any person**, though he/she is entitled to nominate, vide point 10 above, and a Male/Female Kartha **who cannot** nominate for categories coming under point 11 above, may please furnish the name of **“Contact Person in case of need”** as per Annexure I who can be contacted in case of need. The Kartha may authorise the contact person to inform the Foundation about the demise of the Kartha as per Annexure IV at the relevant time. The Kartha can change the **“Contact Person in case of need”** during his/her lifetime and this has to be brought to the notice of the Foundation as per Annexure II .
- 13) The Kartha will receive a due date notification of the thithi, seven days in advance.

The “Thithi” will be performed on behalf of the Kartha, for all the relevant years, even if he/she is unable to personally attend the ceremony.

After due performance, a confirmation letter will be mailed to the Kartha’s designated address along with archana prasadam.

- 14) **On the day of the “Thithi”**, the Kartha or his/her representatives are requested to personally participate in the proceedings and report to the Foundation **not later than 11.45 hrs**.

On sentimental grounds, there is no limit to the number of persons attending the proceedings. However, only **three** of them will be permitted to partake in the **“Samapandhi Bhojanam”**. Additionally, **only two more persons** (totally **five persons**) can partake in the **“Samapandhi Bhojanam”** provided:

1. The Kartha/nominee informs the Foundation at least a day in advance.
2. The amount payable for the additional person/s can be ascertained from the Foundation at the appropriate time.

Those who personally attend the “Thithi” but are not partaking in the **“Sama Pandhi Bhojanam”** will be provided with certain select “Thithi” Prasadam only. The full “Bhojana Prasadam” will not be packed and given to the Kartha or his nominee.

- 15) All communications to the Foundation should bear the relevant Pithru Kattalai Registration Number without fail.
- 16) In case of change of address for communication, the Kartha should promptly intimate the details thereof to the Foundation, as per Annexure V. In case the same is not done, the Foundation will not be responsible for mails returned undelivered.

In case the correspondence addressed to the Kartha is returned undelivered for three consecutive years, or if there is no correspondence during this period from the Kartha’s **Nominee/ “Contact person in case of need,”** the Foundation will stop performing Pithru Karma without any prior notice.

- 17) The investors, at the time of registration will be provided only with the application form and Annexure-I. Investors are requested to download all other formats of communication described in other Annexures II to VI from our Web-Site: **www.madhyakailas.org** at the appropriate time. In case they need it from the Foundation, they can obtain hard copies of such Annexures upon payment of a nominal sum which can be ascertained from time to time.
- 18) Those investors who do “on line registration “ through our web site **may please forward by regular mail, within seven working days,** the application form and Annexure-I duly furnishing the details. In case any difference is found, in the details furnished in the hard copy vis-à-vis one furnished earlier at the time of “on line registration,” the details found in the **hard copy will be taken into account** for documentation purposes.
- 19) An application will be accepted for registration, **only after completion of one full year after demise** (corresponding to the Tamil month/Paksham/Thithi) of the departed soul, in whose memory the Pithru Kattalai is sought to be instituted by the Kartha.
- 20) There is no discrimination - **Caste/Gender** - on those who wish to avail this facility. Any one can be a Kartha to do Pithru Karma for any soul. Hence, the Foundation will not be able to entertain special favours, if any, solicited by the Karthas/nominees on the grounds of **Caste/Gender**.
- 21) Amount once invested under Pithru Kattalai is **not transferable / refundable**.
- 22) The Foundation reserves the right to change / alter / modify the terms and conditions from time to time depending upon contingencies and also reserves the right to implement such terms and conditions with prospective / retrospective effect with or without prior intimation to the Karthas.